



2011 VENDOR CONTRACT

This agreement made and entered into by and between Southwest Reining Horse Association, herein referred to as SWRHA and _____, herein referred to as VENDOR.

The VENDOR and the SWRHA mutually agree to the following:

1. The SWRHA, wherever possible will assign space requested by the VENDOR, however the SWRHA shall reserve the right to assign and to change VENDOR space location if the SWRHA feels it is necessary to do so at its sole discretion.
2. VENDOR is authorized to display and/or sell only the specific types of products for which they have contracted space. Use of the SWRHA logo is prohibited.
3. VENDORS are responsible for any side dividers needed. No curtains or decorations shall obscure or cover any exit signs. All orders for phone lines go through Hardy Murphy Coliseum. It is recommended that the VENDOR contact the facility at (580) 223-2541 as soon as possible.
4. All temporary wiring at the Hardy Murphy Coliseum must have a grounded system. No grounded cord will exceed their amp rating. Multiple outlet devices must be UL approved and none used in excess of their ratings. All temporary electrical wiring must be accessible and free from debris and storage material. Any special wiring needed will be at the VENDOR's expense. **BE SURE TO BRING EXTENSION CORDS.**
5. The SWRHA is not responsible for losses of any nature, including but not limited to, theft, fire, damage of any kind, mysterious disappearance, etc.
6. All VENDORS must have \$1,000,000 liability insurance coverage with SWRHA listed as additional insured. Please include a copy with your application or have your agent fax one to the SWRHA office by October 18, 2011.
7. **VERY IMPORTANT: ALL FEES must be PAID IN FULL by October 18. (No Exceptions!)**
8. If not paid in full, the SWRHA may consider the space vacant and shall have the right to resell the space. There will be no refunds.
9. All VENDORS must be set up and ready to sell by 8 AM October 18. All booths **MUST BE PROPERLY MANNED** during show hours.
10. This reservation form must be returned to the SWRHA Office by October 14 to guarantee a spot.

The dates that the Southwest Reining Horse Association Futurity Trade Show will be open are October 18-23, 2011.

**Vendors with 3 or more spaces may begin setup Sunday, October 16, 2011.
All others set up Monday, October 17, 2011.**

Hardy Murphy Coliseum
600 Lake Murray Dr S
Ardmore, OK 73401

Please contact Candice Blackwell at the SWRHA Office (580-759-2929) if you have any questions or concerns.

Please See Page 2

* PLEASE PRINT *

Vendor Name _____

Contact Name _____

Address _____

Cell Phone _____ E-mail _____

Booth Size: (check one) 10X10 10X20 Other (Please call the SWRHA Office)

Electricity Needed: (check one) YES NO

Products sold in booth:

of Trailers _____ **Length of each** _____ (include tongue and any ramps)

Please check one:

I will be paying the SPACE FEE of \$125

I will be providing RETAIL MERCHANDISE for SWRHA awards (Merchandise must equal \$250 in value.)

I will provide the following merchandise:

Please sign and return. We suggest you make a copy for your records. Contract must be COMPLETED IN FULL and RETURNED to the SWRHA Office by October 14, 2011 to guarantee space.

BALANCE DUE \$ _____ (Due by October 18, 2011)

Signature: _____ **Date:** _____

Southwest Reining Horse Association

Managed by Pro Management

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